

Wednesday 29 November 2023

Site security - a shared responsibility NHS Fife have been given a formal reprimand, after an unknown individual, posing as an agency nurse, was able to access a hospital ward, interact with patients, and view paper handover notes. This incident is a sharp reminder about the role we all must play in the keeping ourselves, the people we care for, and the buildings we work in, safe. Always remember the following:

- Make sure your staff ID badge is visible.
- Don't be afraid to ask why someone is in your ward/clinic/office if you don't recognise them - and don't be offended if someone asks you to identify yourself.
- Make sure security doors are properly closed. If there is a fault with a lock (of any kind) log a repair request with Facilities & Estates.
- Make sure all confidential information is appropriately stored - whether it's notes or electronic records. Keep desks clear and lock PCs/other devices when not in use.
- Do not share any confidential information (either in-person or over the phone/by email) if you are not sure who you are speaking to. It is ok to pause and check someone's identity; genuine callers will not object to you taking the time to confirm.
- Make sure confidential waste is properly disposed of. Do not leave confidential waste bags in public areas.
- Only take confidential information (whether paper copies or electronic documents) off-site if you are authorised to do so.

'Flu & COVID-19 vaccination programme If you have not yet taken the opportunity to get your free 'flu and COVID-19 vaccinations, it's not too late. All NHS staff are eligible for a 'flu jab; anyone whose job brings them into direct contact with patients is also eligible for COVID-19 immunisation. Both 'flu and COVID-19 remain serious illnesses; these jabs offer vital protection to you, to your families, and to the people we care for.

All Aberdeenshire clinics, along with the Aberdeen City Vaccination Centre (Bon Accord) and Fiona Elcock Vaccination Centre, are now offering drops ins for health & social care staff. In addition, there are dedicated staff only clinics happening in Moray, Aberdeenshire, and Aberdeen, in a range of locations. An updated list is attached to the email used to send this brief.

HEPMA & upcoming junior doctor rotation Implementation of Hospital Electronic Prescribing & Medicines Administration (HEPMA) is well underway across ARI (including Roxburghe House). Woodend Hospital is next on the list, scheduled for early 2024. All FY1/FY2/IMTs due to rotate into either ARI or Woodend must have completed the appropriate mandatory HEPMA TURAS eLearning module(s) prior to receiving a HEPMA username and password.

[HEPMA training information can be found here, including eLearning links and access to the training environment.](#)

When you have completed the appropriate eLearning(s), log a call with the IT Service Desk via ext 54444 or [online portal](#) advising completion. You will then receive your HEPMA username and password by email.

Medical Illustration/medical photography service The team at Medical Illustrations are glad to announce Medical Photography has now increased its services and is able to accept patients back into the Medical School and its clinical studio. The revised service for patients requiring clinical photography, by professionally trained staff, will initially be via appointment only. At this time, call outs to hospital sites and drop-ins cannot be accommodated, but work is underway to facilitate this soon.

Please see attached SOP for detailed information regarding how to make an appointment.

Medical Illustration sincerely apologises for the prolonged delay in resuming its medical photography service and looks forward to welcoming back patients and NHSG colleagues to using the service. If you have any questions related to this, please contact us either via email gram.medill@nhs.scot or phone 01224 437029.

'Remembering our babies' memorial services The healthcare chaplains will be hosting two memorial services for families whose babies have died on Sunday 10 December in the ARI chapel (Level 2, Pink Zone):

- 10.30am - an adult only quiet service
- 11.15am - a family service for children & adults

For more information you can email gram.chaplaincy@nhs.scot or call Jarod Meenan on ext 53271.

Upcoming Research & Development seminar 'Why, when and how do I need to apply to HSC-PBPP (Public Benefits and Privacy Panel for Health and Social Care)?' with panel manager Dr Marian Aldhous will take place next [Wednesday, 12-1pm, on Teams](#). No need to register, just use that link on the day. The session may be recorded and shared online; for more details [visit the Grampian Research Office website](#) or email gram.randdtraining@nhs.scot

We Care Wellbeing Wednesday

- **Your Financial Wellbeing** From managing debt to improving credit scores, this course will cover the essential tools and knowledge to foster good money management skills and saving habits. Whether you're planning for the short or medium term, this course covers it all! Don't miss this opportunity to take control of your finances and achieve your financial goals. Upcoming dates: 3 January (1-2.30pm); 7 February (10-11.30am); 12 March (1-2.30pm). Contact gram.wecare@nhs.scot if you have any questions. To see more upcoming dates and book a place, follow this TURAS link: [Your Financial Wellbeing | Turas | Learn \(nhs.scot\)](#).
- **RACH Foodbank** The team at RACH would like to thank everybody for the on-going donations to our Emergency Food Provision. This service is well used and as we rapidly approach the festive season, we are aware of the challenges faced by local families. Keeping up with demand is no small task and we would be so grateful for any donations - maybe your area would like to do a "festive food drive" in lieu of cards this year? There are donation boxes in every ward in RACH or you could call 51183 to arrange for drop off for food parcels. Thank you so much - what we do really does make a difference to children and families in Grampian.

Tune of the day The results are in; with a whopping 26.1 BILLION streams since 1 January, Taylor Swift is the UK most streamed artist for 2023. [Style \(Taylor's Version\)](#) is our tune of the day (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot