

Monday 5 June 2023

Finalisation of Bank Duties We are dealing with increasing complaints, from bank workers, relating to chasing payment for shifts which departments have not finalised. Everyone has a right to be paid accurately and on time for the work they do, and the bank office makes a significant effort each week to remind every department of their responsibilities around this. Unfortunately, despite this, there are still shifts assigned to workers on Healthroster which have not been finalised and which the NMAHP Bank Office have not been instructed to remove.

Please be aware notes left on Healthroster are not monitored or actioned. If changes are needed, the bank office **must** be informed directly. Please use the 'Send Notification' function on Healthroster to quickly notify the team of any cancellations or DNAs, or email gram.nmahpbank@nhs.scot if you prefer. Adjustments to start, end, or break times are done by you before finalising and do not need to be communicated to the bank team. As per the NMAHP Bank Procedure, shifts **must** be finalised by the deadline set by the Central Rostering Team. Any service which repeatedly does not finalise shifts on time for salary payments may be restricted from using the bank service. Please help the bank team, and ensure all colleagues are paid appropriately and on-time.

Gloves – to use, or not to use? On World Environment Day, with the theme 'Solutions to Plastic Pollution' we're launching a drive to reduce unnecessary glove use across health & social care. We are committed to reducing plastics pollution; one of the ways to achieve this is to only use non-sterile disposable gloves when they are needed. The Infection Prevention and Control, Waste Management, Sustainability, and Occupational Health teams would like to understand why non-sterile disposable gloves are used, so later this week an anonymous survey will be launched to understand why, when, and where, these gloves are used. Thank you in advance for taking the time to complete it.

HEPMA (Hospital Electronic Prescribing & Medicines Administration) The HEPMA Project Team will host a short information and Q&A session on Digital Ward Prescribing – an introduction to HEPMA, this Thursday (8 June) at 11am, via Teams. Everyone is invited to come along via the Teams link: [Digital Ward Prescribing - An Introduction to HEPMA](#) to find out more about HEPMA and our implementation plans for NHS Grampian. If you and your team would like to know more about HEPMA, please contact gram.hepma@nhs.scot

NHS Scotland national event The 2023 NHS Scotland national event will take place two weeks today (Monday 19 June) in Glasgow. [There are still a few tickets available, click here for more information.](#)

Carer's Week 2023 Getting underway today, [Carers Week](#) is an annual campaign to raise awareness of caring, highlighting the challenges unpaid carers face and recognise the contribution they make to families and communities. It helps people who don't think of themselves as having caring responsibilities to identify as carers and access much-needed support. Carers Week is led by Carers UK with the support of several other charities. The theme for 2023 is '*Recognising and supporting carers in the community*'. [Carers Week | Carers UK.](#)

We are proud to have achieved the Engaged level of the Carers Positive Award. For further information about the award and support available to staff you can visit [My Healthy Workplace](#)

The Staff Equalities Network will be highlighting the role of unpaid carers in our workforce at a future session. If you would like to get involved or find out more about the Staff Equalities Network, please contact gram.staffequalities@nhs.scot

Volunteering – your stories We continue to mark Volunteers Week by sharing some of your stories of volunteering. Today it's the turn of Linda Robb, team leader in the post anaesthetic care unit in ARI's main theatre suite:

“Maryculter Riding for the Disabled is a charity I have volunteered with for over 10 years. We are a volunteer group who offer our clients with disabilities, over the spring and summer months, carriage driving on a Wednesday afternoon. We meet at Maryculter Home Farm weekly with our lovely pony Brodie and his specially adapted carriage. There are various volunteering positions from baking cakes for teatime, to caring for Brodie, helping clients on and off the carriage and cycling alongside on the E bikes. I love volunteering with this group. Everyone's very friendly and welcoming. It's so rewarding, great fun and brings so much happiness and joy to both users of the service and all our volunteers.”

Pause for thought If the clocks stopped at this moment, what would you drop? What might this unlock for you?

Tune of the day Thanks to Hannah McKay, a care navigator/medical receptionist at Newburn Health Care, for today's request, dedicated to all her colleagues: “When things are tough, I know I can always count on their support”. We've played the Beatles version before, so here is Joe Cocker's take on [With a Little Help from My Friends](#) (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot